

## Adult Day Care

Dear Participant or Guardian/Caretaker:

The CACFP offers meal reimbursements to adult day care facilities which provide structured comprehensive services to nonresidential adults who are functionally impaired, or aged 60 or older. By completing the attached income application, the centers will be able to receive reimbursement, which is based on the number of enrolled participants that are eligible for free or reduced price meals.

Please help the center comply with the requirements of the CACFP by completing, signing and returning the attached form as soon as possible. This information is necessary so that we may receive CACFP reimbursement for the meals served to your participants in our program. The completed form will be placed in our files and treated as confidential information. All participants in our program receive their meals free of charge, but the determination of eligibility category affects the amount of federal funding received by the center.

## Adult Day Care Sponsors

The participant in the adult day care facility may qualify for free or reduced price meals if your household income falls within the limits on this chart.

<b>Income Guidelines for Free/Reduced Price Meals Effective July 1, 2018-June 30, 2019</b>		
<b>Household Size</b>	<b>Reduced Price Meals</b>	
	<i>Monthly</i>	<i>Yearly</i>
<b>1</b>	<b>\$1,872</b>	<b>\$22,459</b>
<b>2</b>	<b>\$2,538</b>	<b>\$30,451</b>
<b>3</b>	<b>\$3,204</b>	<b>\$38,443</b>
<b>4</b>	<b>\$3,870</b>	<b>\$46,435</b>
<b>5</b>	<b>\$4,536</b>	<b>\$54,427</b>
<b>6</b>	<b>\$5,202</b>	<b>\$62,419</b>
<b>7</b>	<b>\$5,868</b>	<b>\$70,411</b>
<b>8</b>	<b>\$6,534</b>	<b>\$78,403</b>
<b>For each additional family member add:</b>	<b>+\$666</b>	<b>+\$7,992</b>

**Non-discrimination Statement:** "In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;  
(2) fax: (202) 690-7442; or  
(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).  
This institution is an equal opportunity provider.

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## Sponsor Representative

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## Phone Number

If you have questions about the CACFP and its administration, you may contact Deanna Tackett, Division Director, at 502/564-5625 or at the following address: School and Community Nutrition, Kentucky Department of Education, 2 Hudson Hollow Suite B, Frankfort, KY 40601.

